South Shore Realtors®

Resources. Relationships. Results.

48 Schoosett Street, Pembroke, MA 02359
Phone: 781-826-5139

580 Eastern Avenue, Fall River, MA 02723
www.SouthShoreRealtors.com

New/Change Office – Set up/Update Form

Thank you for informing South Shore Realtors® about office changes. Service to our members is greatly improved by your willingness to keep us informed on developments in your office.

Person Submitting Change Form: _____ Date: _____

Office Name: _____

Address/City/State/Zip: _____
Is this a brand new office address: ☐ Yes ☐ No (if no, is it an office move?) ☐ Y ☐ N

Office Phone: _____ Office Fax: _____ Email: _____
Is this a new office? ☐ Yes ☐ No (if no, is this a change to an existing office?) ☐ Y ☐ N

Office Designated Realtor/Office Manager: _____
If this is a new office, please include your broker #: _____
If a change to an existing office, who was prior DR? _____

Realtors® and Brokers affected by this change:

Name (please print)	Active (A) Inactive (I) Nonmember (N)	Name (please print)	Active (A) Inactive (I) Nonmember (N)

For New Offices: A one-time new office fee of $150.00 is required. The new office will be established with South Shore Realtors®, MAR and NAR in our joint database. Checks should be made out to South Shore Realtors®. or complete the following:

Name on Credit Card: _____ ☐ Business ☐ Personal
CC Number: _____ (Expiration (M/Y) _____