



Call for 2022 Director Applications/Nominations for South Shore Realtors® Local, State and National Director Positions

Deadline: June 1, 2021

Nominations are now open for available Director positions on the 2022 South Shore Realtors® Board of Directors, MAR State Board of Directors and NAR National Director.

The link to complete the application/nomination can be found at the bottom of this email, please review all information before completing your submission(s).

Who may apply?

Realtors® who are active members of South Shore Realtors® who have knowledge and experience with governance, the ability to think strategically and the commitment and capability to work effectively within a collective decision-making group.

Officers and Directors are the stewards of the Association and consider the broad interests of South Shore Realtors®, the Massachusetts Association of REALTORS® and National Association of REALTORS® in shaping their futures.

The Board of Directors provides strategic leadership, a shared vision, a sense of mission and culture, and is responsible for the Association's fiscal health; directing the organization's policies, processes and programs.

Deadline for Nominations/Applications: June 1, 2021.

Eligibility:

Must be an active South Shore Realtors® Member at the time of nomination/application and throughout the term of service, if appointed. Applicants must have a thorough understanding and working knowledge of Association Bylaws, Strategic Plan, Mission Statement and Governing Documents.

Requirements:

- Mandatory attendance at the annual Leadership Training Session/Board Orientation
- Professional Standards Training for Committee Members
- Signed Volunteer Leadership Agreement

Nomination/Application Process for 2022 Directors:

The nomination of Directors for South Shore Realtors®, State Directors/Alternates for the Massachusetts Association of REALTORS® and National Association of REALTORS® Director is an open process in which Realtor® Association members may apply themselves or nominate their fellow members.

Below are position descriptions and candidate qualifications for Directors, as well as the link to the online nomination/application form, which must be completed to be eligible for consideration.

Three industry references are required.

You may fill out the nomination/application form online, email completed application

to leadership@southshorerealtors.com or mail. If using USPS Mail, a notification email must be sent to leadership@southshorerealtors.com and applications must be postmarked by 5/30/21.

The Association's Nominating Task Force is responsible for reviewing all applications to ensure candidates meet the respective position qualifications and may require interviews of nominees.

The Nominating Task Force will provide a recommended slate of 2022 Officers and Directors for the Association, as well as the MAR Directors/Alternate positions and the NAR Director position.

The 2022 Slate, upon final approval by the Board of Directors, will be noticed to South Shore Realtors® Members prior to the Annual Meeting, in accordance with the Association's Bylaws. The Annual Meeting has been scheduled for October 28, 2021.

For questions regarding the nomination or election process, email: Leadership@SouthShoreRealtors.com

Information/Eligibility Requirements

South Shore Realtors® Director

Members of the South Shore Realtors® Board of Directors are elected at the October Annual Meeting, and shall serve for a term of one or two years, beginning on January 1 of the year following their election.

The major responsibility of a Member of the Board of Directors is to represent the Membership, keeping the best interests of the Association in the forefront. Keep the following suggestions in mind to better understand the role as a representative of the Membership.

- **There are many different viewpoints in the Board and sound reasons to support each. In evaluating each viewpoint, keep in mind the Board of Directors is responsible to all Members and must place the welfare of the total group and Membership ahead of geographic, fractional or personal considerations.**
- **Each Director is unique and contributes special talents to the successful management and operation of the Board of Directors. It is important, therefore, that Directors express their viewpoints and share their opinions on issues before the group.**
- **Criticism can be important to the growth and development of any Board of Directors, if it is of the constructive variety.**
- **The Officers and Directors of the Board comprise the governing body of South Shore Realtors®.**

Specific responsibilities of the Directors are as follows:

- **Serve as a Member of the governing body and have a fiduciary responsibility to the Board of Directors and Association.**
- **Establish Association Policy, allowing the CEO the authority and responsibility to implement.**
- **Participate in all Board meetings as a representative of the members, to review, revise and establish policies for the mutual benefit of the membership.**
- **Overall policy responsibility is including, but not limited to, the following: Membership, Grievance, Professional Standards, Ombudsman, Mediation, Public Relations, Legislation, Education, Budget, Publications, Meetings and Awards.**
- **Review and approve/disapprove the Association's annual budget and any adjustments thereto.**
- **Authorize audit of the Association's financial records, if deemed necessary.**
- **Act on committee and task force reports/recommendations and approve/disapprove all committee and task force action reports and budget requests.**
- **Serve as an appellate body and final decision level to Professional Standards cases, when necessary.**
- **Ensure adherence to the NAR Code of Ethics and Arbitration Manual in all**

- Mediation and Professional Standards matters.
- Establish and approve program priorities for each fiscal year.
- Approve any special committees, task forces or workgroups deemed necessary to aid the Board in the performance of its functions.
- Elect replacements to fill unexpired terms in the event of a vacancy, in accordance with the Bylaws.
- Assume responsibility for making all decisions not otherwise delegated.
- Participate in the Professional Standards Appeal process, as needed.

Each Director shall be familiar with the following:

- Current Bylaws, Rules, Regulations, Strategic Plan, Mission/Objectives and Policies of the Association.
- Robert's Rules of Order and basic Parliamentary Procedures.
- Legislative activity and litigation affecting the industry and the Association on local, state and national levels.
- NAR Professional Standards Process for Committees

Qualifications/Recommendations:

- Candidate should be a REALTOR® Member in good standing for a minimum of three years.
- Candidate should have served a term as a Member of at least one Committee/Task Force and Chairperson of at least one Committee/Task Force.
- A candidate's thorough and accurate knowledge of Board operations may be substituted for 1 & 2 above.
- Must be a licensed real estate agent or broker in Massachusetts and acknowledge to the Nominating Committee any prior record of a license suspension, revocation, or other disciplinary action from the Massachusetts Board of Registration of Real Estate Brokers & Salespersons or other real estate licensing authority in another state.
- Candidate should be familiar with and have a working knowledge of the Strategic Plan, Committees/Task Forces and Governing documents, as well as NAR Professional Standards Program Information.
- Candidate should understand the expectations of the Board and be willing to make the necessary commitment.
- Candidate must complete application for position sought, if notified of a third party nomination.

Each Director is responsible for their actions and reports to the President and Board of Directors.

South Shore Realtors® MAR Directors & Alternates

South Shore Realtors® shall elect REALTORS® as voting members of the Massachusetts Association of REALTORS® Board of Directors, in accordance with the Bylaws of MAR.

Specific responsibilities are:

- Attend all South Shore Region Information Sessions (formerly Caucuses) and attend/vote at all MAR Board of Directors meetings.
- Attend any Special and South Shore Region meetings that may be called by the MAR Regional Vice President of the South Shore Region. There are 2 local Information Sessions per year, held in advance of the regularly scheduled MAR Directors meetings. The purpose of information sessions is to review and discuss MAR financial reports and information and business items to be considered and voted upon at the forthcoming Directors meeting.
- Furnish updates and reports to the South Shore Realtors® Board of Directors.
- Notify the Association office promptly in the event of inability to attend any meeting so that an Alternate may be secured.
- Participate in special MAR programs and events, including the annual Awards program, Installation of Officers and Directors and REALTOR® Day on Beacon Hill.
- Respond to "Calls to Action" on critical legislative and regulatory issues from all

- three levels of the REALTOR® organization.
- Support RPAC and the MAR Charitable Foundation

Meeting Procedures:

- Notices are emailed by the Massachusetts Association of REALTORS® directly to each State Director.
- When notice is received, call or email the South Shore Realtors® CEO and confirm that you will, or will not, be in attendance.
- Reservations for ALL State Directors at the Awards Program and Installation of Officers and Directors are made by the South Shore Realtors® Office.

Qualifications:

- Candidate should be a REALTOR® member in good standing for a minimum of three years.
- Candidate should have served as a member or chairperson of at least one MAR committee.
- A candidate's thorough knowledge of the State Association's (MAR) operations may be substituted for 1 & 2 above.
- Must be a licensed real estate agent or broker in Massachusetts and acknowledge to the Nominating Committee any prior record of a license suspension, revocation, or other disciplinary action from the Massachusetts Board of Registration of Real Estate Brokers & Salespersons or other real estate licensing authority in another state.
- Candidate should be familiar with and have a working knowledge of the MAR Strategic Plan, Committees/Task Forces and Governing documents.
- Candidate should understand the expectations of the MAR Board and be willing to make the necessary commitment.
- Candidate must complete application for the position sought.

Each MAR Director is responsible for their actions and reports to the MAR President and MAR Board of Directors.

National Association of REALTORS® (NAR) Director Responsibilities

Governing responsibilities and authority of the Board of Directors:

The Board of Directors is responsible for governing the National Association (see [Articles IV and VII of the NAR Constitution](#)).

The Board of Directors has the authority to:

- Approve expenditures of the Association
- Set Dues
- Set public policy positions as they pertain to the real estate industry
- Approve member programs, products and services
- Approve amendments to the bylaws and recommend to the Delegate Body Constitution and Code of Ethics

Director Responsibilities:

- Know the issues of importance to your constituency and bring matters of concern to the attention of the Association.
- Know the issues of importance to the Association and report matters of concern or actions taken by the Association back to your constituency.
- Participate in the meetings. The Association depends on the experience, knowledge, judgment and spirit you bring to the Board of Directors.
- Candidate must complete application for the position sought.

Representation:

As an NAR Director, you represent NAR's members (over one million four hundred

thousand of them).

**ACCESS THE LINK BELOW TO APPLY FOR A
DIRECTOR POSITION OR SUBMIT A NOMINATION:**

<https://www.surveymonkey.com/r/22BOARDAPP>

SouthShore Realtors | [Website](#)

